

**FAIRFIELD TOWNSHIP  
RESOLUTION NO. 17-39**

**RESOLUTION ADOPTING A TOWNSHIP POLICY FOR THE NAMING AND  
CHANGING OF NAMES OF TOWNSHIP PARKS AND OTHER PROPERTY.**

**WHEREAS**, the Fairfield Township Board of Trustees does not currently have a policy with criteria for naming and/or renaming township owned parks and property; and

**WHEREAS**, the Fairfield Township Board of Trustees believes the naming of township property is a matter of great importance that requires thoughtful consideration; and

**WHEREAS**, the Fairfield Township Board of Trustees desires to create a policy that will provide criteria, direction, and consistency for the naming of township owned parks and property; and

**WHEREAS**, the Fairfield Township Board of Trustees desires to establish such a policy to create a systematic and consistent approach for the naming of township owned parks and property; and

**WHEREAS**, the policy affects only township owned property and will provide a process by which citizens and township officials can request the naming or renaming of township owned parks and property;

**NOW, THEREFORE, BE IT RESOLVED**, by the Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board of Trustees authorizes the Policy on Township Property Names and Name Changes which is attached hereto as Exhibit A.

**SECTION 2:** The Policy shall be kept on file in the Township Offices.

**SECTION 3:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 4:** That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

Adopted: April 26, 2017

**Board of Trustees**

Shannon Hartkemeyer

Joe McAbee:

Susan Berding:

**Vote of Trustees:**

yes

yes

yes

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer, this 26<sup>th</sup> day of April, 2017.

**ATTEST:**

Nancy A. Bock  
Nancy Bock, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

L. E. Barbieri  
Lawrence E. Barbieri, Township Law Director

## FAIRFIELD TOWNSHIP POLICY - PROPERTY NAMES & NAME CHANGES

1. The purpose of this policy is to provide criteria for Fairfield Township to use when it wishes to confer a specific name on a township owned park or property.
2. The Fairfield Township Board of Township Trustees believes that the naming of public property is a matter of great importance and deserves careful consideration
3. This policy affects only township owned property including, but not limited to, the following: real property including open spaces, parks, and recreational facilities.
4. Suggestions for the naming of any township property may come to the Board of Trustees from any township official or any member of the public. The suggestion shall be in writing, and if the suggestion is from a member of the public, it must be supported by thirty (30) or more registered voters of the township, as evidenced by their signature on the request.
5. The Fairfield Trustees shall use the following criteria when considering name proposals:
  - a. Context and Geographical Location
    - i. Names should reflect or have relation to the history of the site.
    - ii. Common usage names that developed over time should be favored.
  - b. Natural or Geological Features
    - i. Names may be based on distinctive, predominant, and defining natural features in the area.
  - c. Historical Significance
    - i. Name may be associated with a historically significant event.
    - ii. Name may be associated with the lives of persons of significance.
    - iii. Name may reflect a distinctive professional/scientific achievement.
  - d. Contributions
    - i. Name may be after an individual or organization that has made a significant contribution to Fairfield Township.
    - ii. Name may be after an individual or organization that has made a recognized, outstanding public service contribution.
  - e. Continuity
    - i. The Township should not generally change the name of existing township property unless there is overwhelming community support for the new name and/or a recognized public health, safety, and welfare need for the change.
6. Upon receipt of a naming request, the Board shall make an announcement at a public meeting and allow for an opportunity to receive input from appropriate sources, including residents.
7. The naming of any property shall require a majority vote of the members present.
8. This policy is a guide and nothing herein shall be construed so as to limit the Board's authority to use its discretion based on the facts and circumstances surrounding a naming.