

# RECORD OF PROCEEDINGS

## REGULAR TRUSTEE MEETING HELD APRIL 11, 2023

The Fairfield Township Trustees held a Regular Trustee Meeting Tuesday, April 11, 2023, at the Administration Building, 6032 Morris Road, Fairfield Township, OH 45011, for conducting Township business. Meeting was called to order by Mr. Berding at 7:00 PM.

### ROLL CALL

Trustee Chairperson, Michael Berding	Present
Trustee Vice Chairperson, Shannon Hartkemeyer	Present
Trustee, Joe McAbee	Present

**INVOCATION:** Pastor Cecil Day, Lighthouse Baptist Church

### PLEDGE OF ALLEGIANCE

### OLD BUSINESS

- Compensation Study – Administrator/Assistant Administrator

**Mrs. Vonderhaar** – At the last meeting there was a discussion about reaching out to different jurisdictions in Butler County. Chuck has been working on that. He has heard of 21 of 22.

**Mr. Goins** – I’ve provided the list of jurisdictions I’ve reached out to. Right now, I’m just compiling all the data for the non-union positions. We plan on meeting later this week to review all this information and the impact and increases. We’ll provide that to the Board.

**Mr. Berding** – Mrs. Vonderhaar and Mr. Goins and I met after the last meeting to compile a list of the jurisdictions that we thought would be comparable. The response was immediate. Sometime early next week we can share with the Board and then we can discuss at the next trustee meeting.

- Hot Mix Transporter – Jeff Bennett

At the last meeting we were given some incorrect information as far as a possible purchase of a hot mix. Since we have reached out to Southeastern and found that this item they priced for us – called Sourcewell. We spoke with Larry and it’s equivalent to state purchase pricing. The price is \$37,755.00 from Southeastern Equipment through Sourcewell Cooperative Purchasing Program. My reasoning to ask for a hot box trailer makes it easy for work crews to repair and replace asphalt and repairing potholes. It allows workers to transport both hot and cold mix. Use can also recycle asphalt chunks. The hotbox trailer is capable of maintaining asphalt temps for up to 3 days. It can also store unused asphalt material. With this tool we hope to reclaim waste as well as increase the amount of additional repairs.

**Mr. Berding** – How does this fit into your budget?

**Mr. Bennett** – It’s fine. I feel like this is a very good tool for us to have.

- Fire Department Staffing, May Hiring – Chief Thomas

## **RECORD OF PROCEEDINGS REGULAR TRUSTEE MEETING HELD APRIL 11, 2023**

As you may remember when we discussed this in February we talked about hiring an additional 3 people. We do have candidates that have been interviewed and are ready to go. We have 5 candidates that are going to medic school this year. Having full-time employees creates a more stable work environment. The first 3 that we hired we had already added that to our budget. We currently have carry over in the fire and EMS account of approximately \$700,000. As we make it through 2024 the TIF and JEDD money are going to be part of that. We've applied for another SAFER Grant and we should hear about that by the end of September.

**Motion** made by Mr. McAbee, second by Mr. Berding to authorize 3 additional Fire Department positions.

All in favor.

### **COMMITTEE REPORTS**

- **TID** – Trustee McAbee – TID met yesterday, and we had no votes. North Hamilton Crossing update.
- **EMA** – Trustee Hartkemeyer – Nothing to report.

### **DEPARTMENT SPOTLIGHT - Fire – Chief Thomas**

Deployment Changes.

Added two PT positions to bring our staffing up to 14 authorized positions.

This has allowed us to place a third Paramedic Unit in service.

The Fire Prevention Bureau and the members of the Fire Corps continue to provide the best possible Public Education programs. The fire safety inspections are helping to make sure our businesses are safer than ever for the public.

We continue looking to add additional full-time positions as our budget can support. Each time we add full-time positions it further reduces the burden on the part-time staff and also helps us meet the higher staffing level we seek.

We have applied for a SAFER Grant for three full time positions. They have stated the awards will be announced by the end of September this year.

Recommendations on the purchase of apparatus.

Currently the manufacturers are having 2 to 4 price increases annually.

Delivery times are 24 months for Ambulances and 30 months for Aerial Units.

Both the Ambulances and the Aerial Truck have had significant price increases.

Current Ambulance estimates are over \$350,000 and the Aerial is in the 1,350,000 range.

If we can execute purchase agreements, we can lock in current pricing. The next administration can still address the specifications before the units go to production.

# **RECORD OF PROCEEDINGS**

## **REGULAR TRUSTEE MEETING HELD APRIL 11, 2023**

We look forward to providing additional training as part of our development of our staff to provide leadership and fill future roles in the department.

We continue to remain vigilant on budget and funding. As we see additional operating costs and personnel costs rise, we continue to look at options for additional funding for the fire department.

The department continues our efforts to exceed to expectations of our community. As we prepare for a change in the leadership, I am confident that the department will continue to provide the best in services to our community.

**Mr. Berding** - I'm in favor of seeing these costs on the agenda in May so we can lock in prices for a first read with an option to approve.

### **FISCAL OFFICER'S RECOMMENDATIONS AND REPORTS**

- Fiscal Officer's Report – Shelly Schultz – Received \$5,782,985. Tax settlement. Cash balance \$23,875,361.
- ARP money – Has been spent.
- RID payment – We're still waiting for this payment. It usually runs a month behind.

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to suspend reading of the minutes of the following meeting:

1. Regular Trustee Meeting, March 14, 2023
2. Special Emergency Meeting March 31, 2023

All in favor.

**Motion** made by Mr. McAbee, second by Mr. Berding to approve the minutes.

1. Regular Trustee Meeting, March 14, 2023
2. Special Emergency Meeting March 31, 2023

All in favor.

**Motion** made by Mrs. Hartkemeyer, second by Mr. McAbee to approve payment of the bills by the Fiscal Office.

All in favor

### **ADMINISTRATOR'S REPORT – Julie Vonderhaar**

- Economic Development Updates – The library has received the lot split so that project is moving forward.
- Legislative/ODOT/Jurisdiction Updates – As of April 4, 2023, it is now illegal to use or hold a cell phone or electronic device while driving in Ohio.

**RECORD OF PROCEEDINGS**  
**REGULAR TRUSTEE MEETING HELD APRIL 11, 2023**

- Veterans update. We've had several meetings. They are working on the dedication.

RESOLUTION TO APPROVE OPEN PURCHASE ORDER BALANCE #23-52

Resolution to approve open purchase order balance.

**Motion** made by Mrs. Hartkemeyer, second by Mr. McAbee to adopt Resolution #23-52.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

RESOLUTION APPROVING PAYMENT TO SEDGWICK IN THE AMOUNT OF \$8,020.00 #23-53

Resolution approving payment to Sedgwick in the amount of \$8,020.00.

**Mrs. Vonderhaar** - This is Fairfield Township's third-party administrator for workers comp.

**Motion** made by Mrs. Hartkemeyer, second by Mr. McAbee to adopt Resolution #23-52.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

RESOLUTION AUTHORIZING THE PURCHASE OF 2023 MARATHON PREMIUM HOT MIX TRANSPORTER AT A TOTAL COST OF \$37,755.00 #23-54  
Resolution authorizing the purchase of 2023 Marathon Premium Hot Mix Transporter at a total cost of \$37,755.00.

**Motion** made by Mrs. Hartkemeyer, second by Mr. McAbee to adopt Resolution #23-54.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

RESOLUTION TO DISPERSE \$640,989.80 FROM THE TAX INCREMENT FINANCING FUNDS NUMBERS 2904, 2906 & 2908 FOR DISTRIBUTION OF TIF MONIES COLLECTED TO THE FAIRFIELD CITY SCHOOL DISTRICT #23-55  
Resolution to disperse \$640,989.80 from the tax increment financing funds numbers 2904, 2906 & 2908 for distribution of TIF monies collected to the Fairfield City School District.

**Motion** made by Mrs. Hartkemeyer, second by Mr. Berding to adopt Resolution #23-55.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

**RECORD OF PROCEEDINGS  
REGULAR TRUSTEE MEETING HELD APRIL 11, 2023**

AN EMERGENCY RESOLUTION PROVIDING AUTHORITY TO THE TOWNSHIP LAW DIRECTOR TO EXECUTE THE SUBDIVISION AND SPECIAL DISTRICT SETTLEMENT PARTICIPATION FORMS FOR THE TEVA, ALLERGAN, CVS, WALGREENS, AND WALMART SETTLEMENT PARTICIPATION AGREEMENTS PURSUANT TO THE ONEOHIO MEMORANDUM OF UNDERSTANDING AND PLACING ANY RECEIVED FUNDS IN THE TOWNSHIP’S ONEOHIO FUND #23-56

An emergency resolution providing authority to the Township law director to execute the subdivision and special district settlement participation forms for the Teva, Allergan, CVS, Walgreens, and Walmart settlement participation agreements pursuant to the OneOhio Memorandum of Understanding and placing any received funds in the township’s OneOhio fund.

**Assistant Law Director Lawrence E. Barbieri** - This is another one of the National Opioid Settlements. There were a couple of previous ones. Ohio has opted into the settlements. A number of the townships in Ohio are applying to receive funds and this has to be submitted on or before April 15<sup>th</sup>.

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #23-56.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

RESOLUTION AWARDING PARAMEDIC TUITION PAYMENT TO FIREFIGHTER/EMT DOMINIC HUNTER AT A COST NOT TO EXCEED \$10,000.00 #23-57

Resolution awarding paramedic tuition payment to Firefighter/EMT Dominic Hunter at a cost not to exceed \$10,000.00. #23-57

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #23-57.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

RESOLUTION AWARDING PARAMEDIC TUITION PAYMENT TO FIREFIGHTER/EMT MASON MILLER AT A COST NOT TO EXCEED \$10,000.00 #23-58

Resolution awarding paramedic tuition payment to Firefighter/EMT Mason Miller at a cost not to exceed \$10,000.00.

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #23-58.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

**RECORD OF PROCEEDINGS**  
**REGULAR TRUSTEE MEETING HELD APRIL 11, 2023**

RESOLUTION AWARDING PARAMEDIC TUITION PAYMENT TO  
FIREFIGHTER/EMT AARON FOLEY AT A COST NOT TO EXCEED \$10,000.00  
#23-59

Resolution awarding paramedic tuition payment to Firefighter/EMT Aaron Foley at a cost not to exceed \$10,000.00.

**Motion** made by Mrs. Hartkemeyer, second by Mr. McAbee to adopt Resolution #23-59.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

RESOLUTION AWARDING PARAMEDIC TUITION PAYMENT TO  
FIREFIGHTER/EMT JADA MURPHY AT A COST NOT TO EXCEED \$10,000.00  
#23-60

Resolution awarding paramedic tuition payment to Firefighter/EMT Jada Murphy at a cost not to exceed \$10,000.00.

**Motion** made by Mrs. Hartkemeyer, second by Mr. McAbee to adopt Resolution #23-60.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON  
THE PROPERTIES LISTED BELOW AND FURTHER AUTHORIZING THE  
ZONING ADMINISTRATOR TO INITIATE COMPLAINT #23-61

Resolution declaring nuisance and ordering abatement on the properties listed below and further authorizing the zoning administrator to initiate complaint.

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #23-61.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

**ANNOUNCEMENTS**

- Bridgewater Falls 2023 Walking Club – Tuesday, April 4, 2023, at 8:30 AM – 10 AM.
- Bridgewater Falls 2023 Walking Club – Thursday, April 6, 2023, at 8:30 AM – 10 AM
- Annual Spring Clean Up – Saturday, April 29, 2023, 9 AM – 3 PM
- Fairfield Township Board of Trustee Meeting – Tuesday, May 9, 2023, at 7 PM
- Spring Fest & Car Show – Saturday, May 13, 2023, at Heroes Park
- Car Show: 9 AM – 3:30 PM. Spring Fest 11 AM all day.

**RECORD OF PROCEEDINGS  
REGULAR TRUSTEE MEETING HELD APRIL 11, 2023**

**BOARD MEMBER COMMENTS**

**Mr. Berding** – I'd like to thank Mr. Goins for all your work about getting the signs out for the Spring Clean Up. I like the idea that we are having the final Saturday in April. Every year on the last Saturday in April we will have our Spring Clean Up.

**ADJOURNMENT**

Motion made by Mr. Berding, second by Mrs. Hartkemeyer to adjourn at 7:52 PM.  
All in favor.

Minutes submitted by:

---

Shelly Schultz, Fiscal Officer

---

Michael Berding, Trustee Chairperson

---

Shannon Hartkemeyer, Trustee Vice-Chairperson

---

Joe McAbee, Trustee

**RECORD OF PROCEEDINGS  
REGULAR TRUSTEE MEETING HELD APRIL 11, 2023**