



AGENDA

**FAIRFIELD TOWNSHIP BOARD OF TRUSTEES MEETING  
TUESDAY, SEPTEMBER 13, 2022  
7:00 P.M.**

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**CALL TO ORDER:** Board President

**ROLL CALL:** Fiscal Officer, Shelly Schultz

Trustee Chairperson, Shannon Hartkemeyer \_\_\_\_\_  
Trustee Vice Chairperson, Michael Berding \_\_\_\_\_  
Trustee, Joe McAbee \_\_\_\_\_

**INVOCATION:** Pastor Drew Wilkerson, Bridgewater Church

**PLEDGE OF ALLEGIANCE**

**Introduction of Fairfield Township Youth Coalition – Fairfield Township Residents who attend Fairfield City High School**

- A. Resolution No. 22-116 appointing Zachary Steele as Full-time Police Officer
  - 1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_ Berding \_\_\_\_\_McAbee
    - b. President declares motion \_\_\_\_\_.

- B. Resolution No. 22-117 appointing Trenton Smith as Full-time Police Officer
  - 1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_ Berding \_\_\_\_\_McAbee
    - b. President declares motion \_\_\_\_\_.

**PRESENTATIONS**

- Energy and Gas Aggregation Program Update – Dan Deters (Energy Alliance)
- Bridgewater Church Final PUD Zoning Case FTZC22-3C
- Public Hearing – Resolution 22-111-2025 Milton St, Resolution 22-112-2026 & 2030 Exeter St, authorizing the removal, repair or securance of unsecure and/or unsafe buildings (Assistant Administrator) –**No hearing at this time, continuance requested.**
- Regulation of commercial vehicles – Administrator & Assistant Administrator
- Veterans Memorial Update – Fred Valerius

**OLD BUSINESS/ITEMS FOR BOARD DISCUSSION**

- Fairfield Township Policy-Property Names & Name Changes (Trustee Berding)
- CDBG Contract for Milton Park Funding (Administrator)

## COMMUNICATION

This is the Portion of the meeting where you, the residents of Fairfield Township, are invited to share your thoughts with the Board. Please know that this time has been set aside from the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to three (3) minutes each.

## FISCAL OFFICER'S RECOMMENDATIONS AND REPORTS

- A. Fiscal Officer's Report – Shelly Schultz
  
- B. Recommend motion to suspend reading of the minutes of the following meeting:
  - a. Trustee Regular Meeting, August 9, 2022
    - 1. Motion to suspend the reading of the minutes: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
      - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ Berding \_\_\_\_\_ McAbee
      - b. President declares motion \_\_\_\_\_
  
    - 2. Motion to approve the minutes: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
      - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ Berding \_\_\_\_\_ McAbee
      - b. President declares motion \_\_\_\_\_
  
- C. Recommend motion to approve payment of the bills by the Fiscal Office
  - 1. Motion to approve the recommendation: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ Berding \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.

## ADMINISTRATOR'S REPORT – Julie Vonderhaar

## MOTIONS AND RESOLUTIONS

**Motion** to approve, deny, or approve with conditions the proposed final PUD plan for Bridgewater Landings as set forth in Zoning Case No FTZC22-3C Final PUD

- 1. Motion to adopt: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ Berding \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

**Motion** to accept the resignation of Garrett Hawkins from the Public Works Department

- 1. Motion to adopt: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ Berding \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

**Motion** to increase the maximum staffing in the Public Works Department to 8 employees, filling the current vacancy and adding one additional employee (FIRST READ with option to approve or deny)

1. Motion to adopt: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_ Berding \_\_\_\_\_McAbee
  - b. President declares motion \_\_\_\_\_.

**Motion** to approve the creation of shift captain positions within the full-time staffing of the Fire Department

1. Motion to adopt: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_ Berding \_\_\_\_\_McAbee
  - b. President declares motion \_\_\_\_\_.

C. Resolution No. 22-115 approving open Purchase Order Balances

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_ Berding \_\_\_\_\_McAbee
  - b. President declares motion \_\_\_\_\_.

D. Resolution No. 22-118 approving the Butler County Mutual Police Aid Agreement

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_ Berding \_\_\_\_\_McAbee
  - b. President declares motion \_\_\_\_\_.

E. Resolution No. 22-119 authorizing the removal, repair, or securance of an unsecure and/or unsafe building at 6767 Lester Avenue

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_ Berding \_\_\_\_\_McAbee
  - b. President declares motion \_\_\_\_\_.

F. Resolution No. 22-120 authorizing payment for Indigent Cremation to Webster Funeral Home for resident Edward Garrity

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_ Berding \_\_\_\_\_McAbee
  - b. President declares motion \_\_\_\_\_.

G. Resolution No. 22-121 disperse \$353,624.12 from the TIF Funds for distribution to the Fairfield City School District

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_ Berding \_\_\_\_\_McAbee
  - b. President declares motion \_\_\_\_\_.

- H. Resolution No. 22-122 appointing part time Firefighter/EMT Austin Boraten
1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_ Berding \_\_\_\_\_McAbee
    - b. President declares motion \_\_\_\_\_.
- I. Resolution No. 22-123 appointing part time Firefighter/EMT Dominic Hunter
1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_ Berding \_\_\_\_\_McAbee
    - b. President declares motion \_\_\_\_\_.
- J. Resolution No. 22-124 declaring nuisance and ordering abatement on properties listed
1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_ Berding \_\_\_\_\_McAbee
    - b. President declares motion \_\_\_\_\_.

**ANNOUNCEMENTS**

Board of Zoning Appeals Meeting – Thursday, September 22, 2022 – 7:00 P.M.  
 5 K Run – Saturday, October 1, 2022, 8:00 AM – 9:00 AM – Bridgewater Falls  
 Fairfield Township Board of Trustees Meeting – Tuesday, October 11, 2022, at 7:00 P.M.  
 Fall Movie Night – Friday, October 28, 2022 – 7:30 PM – 9:30 PM @ Heroes Park  
 Treat Street – Saturday, October 29, 2022 – 4:00 PM – Bridgewater Falls

**BOARD MEMBER COMMENTS**

**EXECUTIVE SESSION**

1. **ORC 121.22 G (8)** to consider confidential information related to the marketing plans or specific business strategy for economic development assistance or to negotiations with other political subdivisions respecting requests for economic development assistance.
  - Motion to go into executive session: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ Berding \_\_\_\_\_ McAbee
    - b. President declares board to go into executive session \_\_\_\_\_.
  - President convenes executive session at \_\_\_\_\_ P.M.
  - President resumes regular meeting at \_\_\_\_\_ P.M.

**ADJOURNMENT**

Motion to Adjourn: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_

- a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_ Berding \_\_\_\_\_ McAbee
- b. President declares meeting adjourned \_\_\_\_\_ P.M.