



**AGENDA**

**FAIRFIELD TOWNSHIP BOARD OF TRUSTEES MEETING  
TUESDAY, FEBRUARY 14, 2023  
7:00 P.M.**

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**CALL TO ORDER:** Board President

**ROLL CALL:** Fiscal Officer, Shelly Schultz

Trustee Chairperson, Michael Berding \_\_\_\_\_

Trustee Vice Chairperson, Shannon Hartkemeyer \_\_\_\_\_

Trustee, Joe McAbee \_\_\_\_\_

**PLEDGE OF ALLEGIANCE**

A. Resolution No. 23-22 appointing Juan Claros as Full-time Police Officer

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_

a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee

b. President declares motion \_\_\_\_\_.

**I. PRESENTATIONS**

- AurGroup Credit Union – Veterans Memorial Committee
- Fairfield Community Foundation – Katie Braswell
- Electric Aggregation – Dan Deters

**II. PUBLIC HEARINGS**

A. Motion to open the public hearing regarding the approval of the Third Amendment to the Hamilton-Indian Springs Joint Economic Development District (JEDD) contract.

\_\_\_\_\_ ; 2<sup>nd</sup> \_\_\_\_\_

a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee

b. Chairperson declares motion \_\_\_\_\_

- Presentation regarding Joint Economic Development District
- Oath given by Law Director
- Comments from Public

B. Motion to close the public hearing: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_

a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee

b. Chairperson declares motion \_\_\_\_\_

C. Motion to open the public hearing regarding the creation of the City of Fairfield-Fairfield Township Joint Economic Development District – 1.

- \_\_\_\_\_ ; 2<sup>nd</sup> \_\_\_\_\_
- a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. Chairperson declares motion \_\_\_\_\_

- Presentation regarding Joint Economic Development District
- Oath given by Law Director
- Comments from Public

D. Motion to close the public hearing: \_\_\_\_\_ ; 2<sup>nd</sup> \_\_\_\_\_

- a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
- b. Chairperson declares motion \_\_\_\_\_

### III. OLD BUSINESS

- Strategic Planning – Trustee Shannon Hartkemeyer

A. Resolution No. **23-15 Tabled from January 10, 2023, Trustee meeting.**

Reappointing Joseph Statzer as a member of the Fairfield Township Board of Zoning Appeals

- 1. Motion to adopt the resolution: \_\_\_\_\_ ; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

### IV. ITEMS FOR BOARD DISCUSSION

- ODOT US Bike Route Signage Project – Administrator Julie Vonderhaar
- Fire Department Issues – Chief Thomas
  - Pay increase for part time staff
  - Additional full-time staff
  - Increase staffing level
- CIC Meetings – Set meeting dates
- Set Date for Public Hearing for Zoning Text Amendment
- Other Items for Board Discussion

### V. COMMUNICATION

This is the Portion of the meeting where you, the residents of Fairfield Township, are invited to share your thoughts with the Board. Please know that this time has been set aside from the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to three (3) minutes each.

**VI. COMMITTEE REPORTS**

- TID – Trustee McAbee
- EMA – Trustee Hartkemeyer
- OKI – Trustee Hartkemeyer
- CLOUT – Trustees
- OTHER - Trustees

**VII. DEPARTMENT SPOTLIGHT**

- Zoning – Chuck Goins

**VIII. FISCAL OFFICER’S RECOMMENDATIONS AND REPORTS**

A. Fiscal Officer’s Report – Shelly Schultz

B. Recommend motion to suspend reading of the minutes of the following meeting:

- a. Public TIF Hearing, December 13, 2022
- b. Organizational Meeting, January 10, 2023
- c. Trustee Regular Meeting, January 10, 2023

1. Motion to suspend the reading of the minutes: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_  
a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee  
b. President declares motion \_\_\_\_\_

2. Motion to approve the minutes: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_  
a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee  
b. President declares motion \_\_\_\_\_

C. Recommend motion to approve payment of the bills by the Fiscal Office

- 1. Motion to approve the recommendation: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_  
a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee  
b. President declares motion \_\_\_\_\_.

**IX. ADMINISTRATOR’S REPORT – Julie Vonderhaar**

- Economic Development Updates
- Legislative/ODOT/Jurisdiction Updates
- Other

**X. MOTIONS**

**Motion** to accept resignation of Kimberly Owens from the Fire Department:

- 1. Motion to adopt: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_  
a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee  
b. President declares motion \_\_\_\_\_.

**Motion** to accept resignation of Jamison Mays from the Police Department:

1. Motion to adopt: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion\_\_\_\_\_.

**Motion** to authorize Administrator to sign an aggregation agreement with a supplier suggested by Energy Alliances at a rate not to exceed 7.5 per kWh

1. Motion to adopt: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion\_\_\_\_\_.

**XI. RESOLUTIONS – Julie Vonderhaar**

B. Resolution No. 23-23 approving open Purchase Order Balances

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion\_\_\_\_\_.

C. Resolution No. 23-24 authorizing Administrator to execute annual agreement with the Butler County EMA

1. Motion to adopt the resolution; \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion\_\_\_\_\_.

D. Resolution No. 23-25 approving 2023 annual payment to Miami Valley Crime Lab

1. Motion to adopt the resolution; \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

E. Resolution No. 23-26 authorizing Administrator to apply for the FEMA-HMA Grant for Canal Road Property

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion\_\_\_\_\_.

F. Resolution No. 23-27 approving Third Amendment to Hamilton-Indian Springs-Joint Economic Development District Contract

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

G. Resolution No. 23-28 approving First Amendment to the City of Fairfield & Fairfield Township Joint Economic Development District Contract

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

H. Resolution No. 23-29 appointing Anita Snyder as part time Police Clerk

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

I. Resolution No. 23-30 approving replacement of water line at Heroes Park

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

J. Resolution No. 23-31 awarding Paramedic Tuition to Firefighter/EMT Drake Oros

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

K. Resolution No. 23-32 authorizing Administrator to sign the Sign Installation and Maintenance Agreement for Bike Route

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

L. Resolution No. 23-33 accepting the State of Ohio Body-Worn Camera Grant Program for the Police Department

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

M. Resolution No. 23-34 declaring nuisance and ordering abatement on properties

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

**XII. ANNOUNCEMENTS**

Offices closed for President's Day Holiday – Monday, February 20, 2023

Fairfield Township Board of Zoning Appeals Public Hearing – Thursday, February 23, 2023, at 7:00 P.M.

Fairfield Township Board of Trustees Meeting – Tuesday, March 14, 2023, at 7:00 P.M.

**XIII. BOARD MEMBER COMMENTS**

**XIV. ADJOURNMENT**

Motion to Adjourn: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_

a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee

b. President declares meeting adjourned \_\_\_\_\_ P.M.