

The Fairfield Township Trustees held a Work Session Tuesday, June 9, 2009, at the Administration Building, 6032 Morris Road, Hamilton, OH 45011, for the purpose of conducting Township business. Meeting was called to order by Mr. Sutton, President of Board, at 6:00 p.m.

ROLL CALL

Mr. Sutton	Present
Mr. Scharnhorst	Present
Mr. Morgan	Present

Mr. Sutton stated that we have a guest here today: Fairfield City Mayor Ron D'Epifanio. Last night Fairfield passed their ordinances for the JEDD and anti-annexation legislation.

Mayor D'Epifanio thanked the Trustees, Mike Rahall and Jack Grove for their good working relationship with the City of Fairfield. He is excited about both communities working together for their residents.

FIRE DEPARTMENT ROOF DISCUSSION

Mark Sutton stated that we have a standing seam metal roof which is 8 years old and has had leaks since it was built. He and Chief Downie met with a gentleman from Metal Panel Systems who looked at the roof and said it is the worst he has ever seen. He will write an assessment. He says it appears there was some paint issues from manufacturer, maybe some damage from shipping and maybe some damage from installation. The representative from the company who had installed the roof had determined at one point that the damage was from foot traffic.

We have a recommendation to put the replacement of the metal roof out to bid and replace it and then go back to manufacturer's, contractor and installer for reimbursement.

Terry Scharnhorst asked about the Torch Down rubber roof.

Mark Sutton stated that we can find out the estimated cost of that option as well.

FIRE STATION GRANT

Mark Sutton stated that Scott Owens and Rob Mecklenberg from LNE Group are here to talk about grant writing for a Fire Station Grant from Homeland Security. It would cost \$25,000 for LNE to write the grant, and \$25,000 in contingency if we get the grant.

Mr. Owens and Mr. Mecklenberg gave a brief description of the grant availability through the Department of Homeland Security of up to \$15 million available for repairing or building new fire houses. The grant application has to be submitted by 5:00 on July

10. We will need a lot of financial information and background information. It is approximately a 100 page application. They are estimating that up to 10,000 applications will come in and about 100 will be awarded throughout the country. There will be 2 rounds of competitive scoring.

HEALTH CARE BENEFITS UPDATE

Mike Rahall stated that United Healthcare recommended a 17% increase with the pool. The Center for Local Government negotiated with a different pool which would result in a 10% increase for the same Diamond Program with United Healthcare. If we went on our own with United Healthcare it would be a 20% increase in cost for the same coverage. The Emerald Program through United Healthcare is another option but it would significantly reduce coverage. There will be no increase in Life Insurance, Dental and Vision Insurance. We also have the option of offering the Emerald Program to employees and compensating them for the difference through the insurance carrier. We are still gathering more information and negotiating.

COMPREHENSIVE PLAN UPDATE

Skylor Miller stated that we have received 4 proposals:

Bayer Becker - \$28,110.00
McBride Dale Clarion - \$24,260.00
Kleingers & Associates – not to exceed \$15,750.00
Jacobs Advance Planning Group – proposed preliminary amount - \$15,680.00.

Because of the closeness in price, he recommends that we invite the consultants with the 2 lowest proposals to make presentations in front of this Board at the next work session or schedule a special meeting for presentations. This will push the schedule back a bit, but is a safe course of action.

ECONOMIC DEVELOPMENT PLAN

Skylor Miller stated that the Butler County Planning Commission has approved the Economic Development Plan. We will incorporate it into the Land Use Plan for Fairfield Township.

SERVICE DEPARTMENT UPDATE

Mike Bishop stated that Bobcat has a flail mower that will fit the Bobcat. With all the properties we have, we need something that will not break. We are having to rent things now, and it is hard to find things that will not break.

Mr. Bishop talked about getting water at the park shelter. An ADA complaint water fountain is very expensive. Also, we need to have a faucet that the Service Department can lock and unlock to clean the shelter. Total cost would be \$6,556.00 plus shipping of fountain (including labor).

EMPLOYEE ASSISTANCE PROGRAM UPDATE

Mike Rahall stated that we received additional information where we would receive additional discounts. The cost is now \$34.20 per person per year for the EAP program. There was a discussion on

the benefits of establishing a Drug Free Workplace Program to reduce Workers' Compensation premiums.

Motion made by Mr. Sutton, second by Mr. Morgan to adjourn work session at 6:55 p.m. All in favor.

Minutes submitted by:

Nancy A. Bock, Fiscal Officer

Mark Sutton, President

Steve Morgan, Vice-President

Terry Scharnhorst, Trustee