

The Fairfield Township Trustees held a Work Session Tuesday, August 11, 2009, at the Administration Building, 6032 Morris Road, Hamilton, OH 45011, for the purpose of conducting Township business. Meeting was called to order by Mr. Sutton, President of Board, at 6:00 p.m.

ROLL CALL

Mr. Sutton	Present
Mr. Scharnhorst	Present
Mr. Morgan	Present

WEBSITE PROPOSALS

Skylor Miller stated that he has received 4 proposals. Gigglebox Ventures, LLC came in the lowest for website design and he has a resolution prepared to enter contract with them for the meeting. This company has non-profit pricing, which allowed it to come in about \$5000.00 lower than the next lowest proposal. He has looked at the quality of other websites he has seen, and is pleased with it. We will be able to update and make changes in house without having to pay someone to do that for us.

Mr. Sutton added that Jim Coggin from the Fire Department was our webmaster before, and his work and family schedule has become too full to be able to continue to do the website as well. He publicly commended and thanked Jim for his work on the website to this point.

STORM WATER REPAIRS

Skylor Miller stated that he was directed to get quotes on a culvert under Sparks Lane, and a sinkhole and storm sewer repair at the corner of Imlay and Parkamo. He got 3 quotes. The lowest bid was for Jacobs Plumbing & Excavation. He does not have a resolution for this meeting because he would like to get a few more quotes.

Mike Rahall stated that we are only required to have an open ditch. We are opening ditches but the culverts under the driveways are not functioning. We are going to be finding out from the Engineer's office the appropriate size of the culvert needed as part of the system. It doesn't help to open up the ditches and then have the culvert under the driveway collapse. We need to take a look at the whole system.

COMPREHENSIVE PLAN DISCUSSION

Skylor Miller stated that he will be meeting with Jay Stewart, the facilitator. He has been in contact with Jack Grove, Law Director and they are reviewing final language for our contract. Seats for the Comprehensive Plan Steering Committee are being filled. Staff recommendations will be available at the next Trustee Meeting for approval.

GATEWAY BEAUTIFICATION PROGRAM

Skylor Miller stated that he has begun investigating some funding methods to do some landscaping at the gateways to the Township, particularly the By-Pass 4 and Route 129 ramps. There is some money available from ODOT, but it is vague in terms of what has been set aside. He is waiting return calls for more information. Once you improve gateways, you take responsibility for maintaining that area.

SAFE WALKS TO SCHOOL GRANT

Skylor Miller stated that this topic has come up because of the 2 elementary schools in the Townships. The Engineer's Office directed him to look into this more. He has been in contact with ODOT, but they are in the process of revising the application process. Details for that process will be available this September.

Motion made by Mr. Sutton, second by Mr. Morgan to adjourn Work Session at 6:47 p.m. All in favor.

Minutes submitted by:

Nancy A. Bock, Fiscal Officer

Mark Sutton, President

Steve Morgan, Vice-President

Terry Scharnhorst, Trustee